

Bluebird Grain Farms, a small local grain farm specializing in heirloom grains and dry product blends, seeks reliable market manager to represent Bluebird Grain Farms and their products at the U-District and Ballard Markets from April-July (SKIP AUGUAST) Sept-October.

Requirements: Sales experience, excellent communication skills, reliability, sound knowledge of Bluebird Grain Farms products and their uses, ability to store products in a cool dry environment (we do have a back up if necessary), wheels, internet experience, dependability, and good cheer.

Job Details

Bluebird market manager requires the following tasks:

- Be able to work Saturday and Sunday from 8-2 April-October (*leave time for special events/vacations is fine as long as we plan at least 2-3 weeks ahead).
- Allow one hour for Set up and Take Down each market.
- Be able to receive and organize Bluebird Inventory each week which includes:
 - Send Bluebird inventory updates via e-mail and special orders by Sunday evening of each week (for the next weeks order).
 - Receive UPS shipments or direct deliveries of Bluebird Products-(or pick them up each week at a central location).
 - Keep an ongoing inventory list of what is coming in and going out each week.
- Haul and ideally store (we do have a back up if needed) Tent, Table, Signs, and Product to Market. This does require lifting up to 50 lb. at a time and a car that can fit up to 5 large Tubs, and a 6' tent.
- Set UP Booth quickly and efficiently.
- Communicate clearly to Customers who Bluebird Grain Farms is and what we grow and sell.
- Be able to cultivate good customer relations by being informative and approachable (the customer is never wrong- no matter how much you want to tell them they are!)
- Keep accurate records of goods sold, and keep \$ safe.
- Deposit Farmer's Market \$ each week into Bluebird WAMU checking account
- Keep \$100 in change and re-supply booth as needed with buis. cards, used shopping bags, and other basic supplies.
- If needed, work with Brooke or another representative to help at booth.
- Keep Brooke or assigned Bluebird Employee in the loop regarding comments, questions and concerns from customers, etc...

Pay: \$14-16 per. hr. depending on experience and ability to commit.

Market Manager is allowed to trade up to \$15 in Bluebird Products for other farm products per market weekend. *Note: Brooke will be available to cover for the Market Manager but needs to have at least two weeks' notice for planning. To learn more about our farm go to: www.bluebirdgrainfarms.com.*